New Patient Information Form

Beaudesert Family Practice

We are committed to providing our patients with the best care. To do this, it is essential that your health record contains complete and accurate information. Please assist us by completing your new patient record form:

Patient Information	
Title:	☐ Mr ☐ Mrs ☐ Miss ☐Ms ☐ Master ☐ Dr ☐ Other
Surname:	_____
First Name:	_____
Preferred Name:	_____
Date of Birth:	_____ /_____ / _____
Gender:	☐ Male ☐ Female ☐ Other: _____
Relationship Status:	☐Single ☐Married ☐Defacto ☐Separated ☐Divorced ☐Widowed
Occupation:	_____

Cultural Identity

To assist with health initiatives - are you Aboriginal and/or Torres Strait Islander?

☐ No ☐ Yes – Aboriginal ☐ Yes - Torres Strait Islander ☐ Yes - Aboriginal and Torres Strait Islander

As Australia is a genuinely multicultural society, and to tailor appropriate care, encourage understanding and appreciation between people from different nationalities and cultures - do you identify as someone from a culturally and/or linguistic diverse background?

☐ No

☐ Yes - Please elaborate _____

If yes, do you require an interpreter service? ☐ No ☐ Yes - If Yes, What Language _____

Contact Information	
Street Address:	_____
Postal Address: *(if different to above)*	_____
Home Phone:	_____
Work Phone:	_____
Mobile Phone:	_____
Email:	_____

Healthcare Identifiers

Medicare Number: _____ Ref: _____ Expiry: ___/_____

Dept. of Veterans' Affairs File Number: _____ ☐ Gold ☐ White

☐Concession ☐Pension ☐ Health Card.

Card Number: _____ Expiry: ___/_____

Next of Kin

Name: _____ Relationship to you: _____

Home Phone: _____ Mobile Phone: _____

Emergency Contact

Name: _____Relationship to you: _____

Home Phone: _____ Mobile Phone: _____

Your Health Information

ALLERGY INFORMATION - Do you have any allergies or are you sensitive to drugs or dressings?

☐ No

☐ Yes – Provide Details: _____

If Yes, Provide Nature of Reaction: _____

If Yes, Severity of Reaction: _____

CURRENT MEDICATIONS – Please list all your current medications, including complementary and over-the-counter medicines (e.g. homeopathic medicines such as vitamins and minerals etc.)

_____

_____

MEDICAL HISTORY - Do you have or have you had a history of the following?

☐ Surgery – provide details:_____

☐ Asthma
☐ Diabetes
☐ Hypertension/High Blood Pressure
☐ Chronic Illness
☐ Other – provide details: _____

☐ Heart Disease
☐ Epilepsy
☐ Arthritis
☐ COPD
☐ Cancer

LIFESTYLE RISK FACTOR INFORMATION

Smoking

☐ No
☐ Ceased - date_____
☐ Yes - how many ___ day / ___ week

Alcohol

☐ No
☐ Yes - how many ___ day / ___ week / ___ month

Recreational Drug Use

☐ No
☐ Yes - type_____ frequency _____

Family Health History Information

Significant Family History:

Mother Alive? ☐Yes ☐ No Age of death: _____ Cause of death: _____

☐Diabetes ☐Hypertension ☐Heart Disease ☐Stroke ☐Colon Cancer ☐Mental Illness

☐Breast Cancer ☐ Cancer – Type: _____

☐Other Significant – Provide Details: _____

Father Alive? ☐Yes ☐ No Age of death: _____ Cause of death: _____

☐Diabetes ☐Hypertension ☐Heart Disease ☐Stroke ☐Colon Cancer ☐Mental Illness

☐Breast Cancer ☐ Cancer – Type: _____

☐Other Significant – Provide Details: _____

Patient Consent

Please read this consent form carefully prior to signing.

Beaudesert Family Practice collects information from you for the primary purpose of providing quality health care. We require you to provide us with your personal details and a full medical history so that we may properly assess, diagnose and treat illnesses and medical conditions, ensuring we are proactive in your health care. To enable ongoing care, and in keeping with the *Privacy Act 1988* and *Australian Privacy Principles*, we wish to provide you with sufficient information on how your personal information may be used or disclosed and record your consent or restrictions to this consent.

Your personal information will only be used for the purposes for which it was collected or as otherwise permitted by law, and we respect your right to determine how your information is used or disclosed.

The information we collect may be collected by a number of different methods and examples may include: medical test results, notes from consultations, Medicare details, data collected from observations and conversations with you, and details obtained from other health care providers (e.g. specialist correspondence).
By signing below, you (as a patient/parent/guardian) are consenting to the collection of your personal information, and that it may be used or disclosed by Beaudesert Family Practice for the following purposes:

- Administrative purposes in the operation of our general practice.
- Billing purposes, including compliance with Medicare requirements.
- Follow-up reminder/recall notices for treatment and preventative healthcare, frequently issued by SMS.
- Disclosure to others involved in your health care, including treating doctors and specialists outside this medical practice. This may occur through referral to other doctors, or for medical tests and in the reports or results returned to us following the referrals.
- Accreditation and quality assurance activities to improve individual and community health care and practice management.
- For legal related disclosure as required by a court of law.
- For the purposes of research only where de-identified information is used.
- To allow medical students and staff to participate in medical training/teaching using only de-identified information.
- To comply with any legislative or regulatory requirements, e.g. notifiable diseases.
- For use when seeking treatment by other doctors in this practice.

At all times Beaudesert Family Practice is required to ensure your details are treated with the utmost confidentiality. Your records are very important and we will take all steps necessary to ensure they remain confidential.
Please complete the form below if you understand and agree to the following statements in relation to our use, collection, privacy and disclosure of your patient information.
I, _____ have read the information above and understand the reasons why my information must be collected, and the purposes for which my information may be used or disclosed. I understand that if my information is to be used for any purpose other than that set out above, my further consent will be obtained.
I, _____ give permission for my personal information to be collected, used and disclosed as described above, including contact via SMS to my mobile phone number. I understand only my relevant personal information will be provided to allow the above actions to be undertaken and I am free to withdraw, alter or restrict my consent at any time by notifying this practice in writing.

I acknowledge it is my responsibility to visit the doctor to review the test results. I will not assume that the results are normal if I do not hear from my doctor. An appointment is required within one week.

Patient name: (please print) _____
Signature: _____ Date: _____
If not patient signing - your name (please print)_____
Your relationship to patient (e.g. Mother, Father, guardian) _____

PRACTICE USE ONLY:
Witnessed By Admin Staff: _____ Date:_____
Reviewed By Practice Nurse: _____ Date:_____